



WORK ORDER INSULATORS LOCAL 110

Ph: 780-426-2874
Fax: 780-428-9434

Dispatch Slips to be faxed to 780-452-4129 and emailed to _____

Date Ordered:	2026/09/07	Report To:	Rob Gray
Placed by:	Rebecca Blackburn	Project Number:	
Project Questions:	Onboarding	Project Location:	Suncor Baseplant

Agreement Type: GMPA ☒ Construction ☐ Commercial ☐ Project Agreement ☐ GPC ☐ Enabled ☐ Reference Number _____

Number of Persons Being Requested (Not Including Name Hires and recalls):

JM 3 3rd Year _____ 2nd Year _____ 1st Year _____ Site Ratio 2JM / 1App: Yes ☐ No ☐ JM Rate of Pay 56.04

Type of Work: Construction ☐ Commercial ☐ Industrial ☐ Turnaround ☐ Maintenance ☐

Camp: Yes ☒ No ☐ Subsistence: Yes ☐ No ☒ Travel: Yes ☐ No ☐ Bus: Yes ☐ No ☐

Orientation Date:	2020/09/23	Reporting Time:	8:00 a.m.
Work Start Date:	2026/09/23	Reporting Time:	8:00 AM
Expected Hours of Work:	7&7 (CWW) 12 hr d&	Expected Job Length:	1 week+

Alberta Asbestos Required? Yes ☐ No ☒ D&A Test Required? Yes ☒ No ☐ RSAP Accepted? Yes ☒ No ☐

Please call **CannAmm Occupational Testing Services** to book your Pre-Access test at _____ use reference Stuart Olson Industrial Projects _____ booking. **DO NOT** proceed to site until you have received a negative test result **AND** final instructions from Onboarding.

Work Requirements / Important Information:

- Must be physically fit, able to do heavy lifting, climbing stairs/ladders, walk extended distances, kneel & crouch
- Must have **CSA approved** steel toe work boots, minimum 6" high with minimum 1/2" heel
- Capable of wearing sealed eye protection, supplied hardhat, mono goggles, respirators & fall protection equipment
- Must have good understanding of both verbal & written English
- Required to supply own tools as per **Union Collective Agreement**
- If required, you must complete Suncor web-based training prior to reporting to site, pay for web-based training is in accordance with the GPMA (Long Term Maintenance)
- Training **REQUIRED** for this call:
 - CSO/BSO/OSSA Regional
 - Fall Protection
 - Confined Space Entry/Monitor
 - WHMIS 2015/CSTS 2020
- Start date **may** be later than indicated on call based on onboarding availability and D&A test results
- You **may** be short-shifted on first rotation to align with schedule as required
- Stuart Olson has implemented random alcohol and drug testing on this site as per client policy
- All requirements of this call **INCLUDING** web-based training **must** be completed by your deadline date provided by onboarding, or you will be turned away as non-compliant with the call requirements
- If an Apprentice, valid apprenticeship ID card printout or PDF from your MyTradesecrets account must be provided
- Direct Deposit Form/Void Cheque will be required for mandatory direct deposit
- Clear photo of Driver's License/Valid government-issued Photo I.D. **MUST** be sent to _____
- Contact onboarding at _____ or email _____ immediately after dispatch to verify RSAP or A&D test date and time
- Onboarding is available **8am - 4pm MST Monday-Sunday**.

Additional Notes

Name Hires Requested:

_____	_____
_____	_____
_____	_____
_____	_____